

# WCC SUMMER CABIN LEADER

## POSITION DESCRIPTION

### WAYZATA COMMUNITY CHURCH

#### **Position summary**

CABIN LEADERS provide physical, emotional and spiritual safety to all Campers while embracing the 5 central goals of WCC Summer Camp of Safety, Fun, Message, Affirmation and Community. Camp Leaders engage and support Campers throughout all aspects of the Camp Ministry program, including but not limited to daily community wide activities and experiences, cabin groups, and small groups while upholding the Ministry goals of safety, fun, message, affirmation and community.

#### **Key Responsibilities**

- Build relationships with your Campers, within safe boundaries set by Wayzata Community Church, ensuring the physical, emotional and spiritual needs of each Camper.
- Encourage the development of the broader community of Camp through engagement, inclusive fun, and safe boundaries (as described in Staff Training).
- Responsible for keeping a group of Campers emotionally and physically safe during each session of camp.
- Responsibility for all-day care (including overnight care) of Campers, including but not limited to, overseeing the emotional care, personal health and spiritual health needs of Campers and navigating social dynamics between Campers.
- Work in collaboration with other Counselors and Support Staff. For example, a typical cabin has 8-10 campers with 2 Cabin Leaders.
- Be disciplined in self-care, display integrity with Staff and Campers, and uphold the WCC Summer Camp system of accountability and personal responsibility.
- Contribute a positive attitude that promotes safety, service, love, and compassion for staff and campers
- In coordination with co-Cabin Leaders, provide a safe and fun atmosphere in each cabin.
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- Attend daily Staff Meetings
- Help to mediate any Camper (conflicts and involve Head Counselor(s) as needed.
- Facilitate discussions with campers in the small group formats, including cabin time and small groups.
- Support and engage all the activities of each camp session, including devotions, full group games, afternoon options, evening activities, daily worship/messages and meals.
- Help the Camp Nurse/Doctor in serving the Camp, and the medical support of your campers each session.
- Help manage the Camp facility, caring for the property, buildings and equipment and encouraging campers to do the same.
- In coordination with the Camp Director and/or Staff Director, engage in ongoing training, Cabin Leader development, personal faith formation and safe and courageous conversations.

#### **Additional Requirements and Expectations**

- Cabin Leaders must possess the ability to use judgment and set appropriate boundaries with all ages of all campers (incoming 3rd graders (8 years old) - graduated seniors (18 years)).
- Cabin Leaders are responsible at all times to uphold the codes of conduct that span their hiring period, including no use of alcohol, illegal drugs or tobacco.
- Cabin Leaders must have an ability to handle not only long days, but an intense schedule with 6 sessions of camp (Children, Middle School , High School , All Church Camp sessions and Staff training periods) within 8 weeks.
- Rest between sessions is 24 to 48 hours with some time spent evaluating the session and preparing for the next as well as an intentional focus on time for personal rest and restoration.
- Cabin Leaders must have impeccable discretion with knowing what conversation topics, advice, personal disclosure and humor are emotionally safe and appropriate for each age group.
- Cabin Leaders must have clear personal boundaries around appropriate behavior, with consistency, stability and self-differentiation.
- Cabin Leaders must be able to uphold Wayzata Community Church Child Protection Policy, which includes observing and reporting any Camper who displays signs of, or discloses information, about physical, sexual or emotional abuse, or concerns for campers who may be experiencing mental health incidences which could result in being a danger to themselves or others.

## Essential Job Functions

- Emotional resiliency (handles stressful situations appropriately) and cognitive abilities (mental skills necessary) to carry out job responsibilities in a high paced, social environment
- Ability to maintain appropriate professional relationships and work as part of team
- Ability to be focused each day, with an attitude that is energetic and upbeat.
- Interpersonal skills (skills used to reduce stress, reduce conflict, improve communication, enhance intimacy, increase understanding, and promote joy) to interact effectively with individuals and groups respecting social and cultural diversity and to maintain appropriate boundaries
- Physical endurance to be on one's feet walking, bending, twisting, reaching above head, and carrying items, etc. In other words, being physically active, for 8 continuous hours and have the ability to run or walk fast 1/2 of a mile without stopping
- Ability to read, understand and follow printed instructions in English
- Ability to work in a variety of outside weather conditions – heat, cold, humidity, wind, precipitation, lake water recreation, wooded areas and environmental factors associated with the out of doors
- Willing to live in a Camp setting and work irregular hours delivering camp programming in the facility available.
- Attentiveness to details, equipment, and facilities to ensure utilization, proper care, and maintenance guidelines are followed
- Ability to assist Campers in an emergency (fire, evacuation, illness, injury, severe weather)
- Ability to observe camper behavior, assess its appropriateness and apply appropriate behavior-management techniques
- Possess visual and auditory ability to identify and respond to environmental and other hazards related to the Camp program

- Ability to stand, stoop, kneel, crouch, walk, reach, use hands/fingers (dexterity) and lift up to 40 pounds

## Organizational Relationships

- Reports to Staff Director and Head Counselors.
- Evaluated by Staff Director.
- Works closely with Cabin Leaders, Program Team Director and Program Team.

## Experience and Education

### **Required:**

- A faith anchored life and willingness to embrace and support the relational ministry model of Wayzata Community Church Summer Camp Ministry.
- Ability to receive feedback from Staff Director, Head Counselor(s), and Camp Director, and self-aware enough to make changes in their behavior and job performance.
- Proven leadership experience and a desire to work closely with children and teens.
- At least 1 year post-high school graduation education or work experience

### **Preferred:**

- Small group training and leadership experience.
- Proven experience working with youth and/or children.