

WCC SUMMER CAMP MUSIC COORDINATOR

POSITION DESCRIPTION

WAYZATA COMMUNITY CHURCH

(*position includes pre-camp responsibilities)

(position held in conjunction with an additional camp position)

POSITION SUMMARY

The MUSIC COORDINATOR oversees and directs all aspects of programmatic music experiences at WCC Summer Camp and serves as an integral member of the Music/Worship Team. The Music Coordinator develops the set list for all music played during Camp, creates music charts, writes musical parts, and creates slides for all music used at Camp. The Music Coordinator leads members of the Music Team in the development, execution, and performance of all the music related details of the entire summer, in the mission and spirit of Summer Camp Ministry.

Key Responsibilities

- Pre-Camp Preparation*
 - Oversee all music details appropriate for each age group.
 - Prepare charts, visual slides, and playlists.
 - Select musical choices based on history, age group, and relevance to current music.
 - Review old and create new Spotify playlists through the Camp Spotify account for use during all programming that meets the guidelines of Wayzata Community Church Summer Camp.
 - Guide Music/Worship Team in development of new music ideas, as well as expansion of current and new activities.
- In-Camp Responsibilities
 - Recruit and form Music/Worship Team from within Camp Staff, inviting and incorporating guest musicians, including but not limited to, Work Crew and/or High School Campers when appropriate.
 - Lead all Music/Worship Team members in building a positive attitude within the staff and one that promotes safety, service, love, and compassion for all who come to Camp ensuring these values are promoted in all choices with great sensitivity and integrity.
 - Provide leadership and execute all music details during each camp session, maintaining the schedule.
 - Oversee and provide leadership in the development of a Music/Worship Team plan that conveys necessary music details to staff each day.
 - Attend daily Staff Meetings or Operations Meetings as needed.
 - Provide leadership daily to the Music/Worship Team, working diligently to build trust and accountability within a fast-paced camp schedule.

Essential Job Functions

- Comfortable managing a high level of detail, individually as well as with a team.
- Able to deliver excellence and equality from the first session to the last, despite the repetitive nature of multiple camp sessions.
- Emotional resiliency (handles stressful situations appropriately) and cognitive abilities (mental skills necessary) to carry out job responsibilities in a high paced, social environment.
- Ability to establish and maintain appropriate professional relationships.
- Interpersonal skills (skills used to reduce stress, reduce conflict, improve communication, enhance intimacy, increase understanding, and promote joy) to interact effectively with individuals and groups respecting social and cultural diversity and to maintain appropriate boundaries.
- Physical endurance to be on one's feet walking, bending, twisting, reaching above head, and carrying items, etc. In other words, being physically active for 2 continuous hours and having the ability to run or walk fast 1/8 of a mile without stopping.
- Ability to read, understand and follow printed instructions in English.
- Ability to work in a variety of outside weather conditions – heat, cold, humidity, wind, precipitation, lake water recreation, wooded areas and environmental factors associated with the outdoors.
- Ability to work as part of a team.
- Willing to live in a camp setting and work irregular hours delivering camp programming in the facility available.
- Attentiveness to details, equipment, and facilities to ensure utilization, proper care, and maintenance guidelines are followed.
- Ability to assist work crew and campers in an emergency (fire, evacuation, illness, injury, severe weather).
- Possess visual and auditory ability to identify and respond to environmental and other hazards related to the camp program.
- Ability to stand, stoop, kneel, crouch, walk, reach, use hands/fingers (dexterity) and lift up to 40 pounds.

Organizational Relationships

- Reports to and evaluated by the Camp Director.
- Directs Music/Worship Team.
- Works with the Program Team.

Experience and Education

Required:

- A faith anchored life and willingness to embrace and support the relational ministry model of Wayzata Community Church Summer Camp Ministry.
- Proven experience in team-building, leadership development and offering constructive criticism, and encouragement to a team as they develop from various levels of experience and skill.
- Proven experience using “up-front” skills, like musical instrument playing, Live singing, and worship leadership. Comfortable doing a high percentage of work behind the scenes.
- At least 1 year post-high school graduation study or work experience.
- Must be able to transpose music, and create chord charts.

Preferred:

- At least one year of previous camp staff experience.
- Experience participating in and/or coordinating high level events
- Prior Worship Leader experience.
- Music, Theater, or creative arts experience