
EARLY CHILDHOOD MINISTRY SPECIALIST

POSITION DESCRIPTION (PART TIME- 20 HRS PER WEEK)

POSITION SUMMARY

The Early Childhood Ministry Specialist is a 20-hour a week position and will be a servant leader responsible for creating, leading, and implementing ministry to early childhood-aged persons and their families. The ideal candidate will be competent in prioritizing and working to build programming that meets the unique needs of children and families in this stage of life. This person will oversee Sunday morning programming, Wednesday evening engagements, and create events and groups to connect and engage children and families in creative ways.

Key Responsibilities

To develop and execute our Early Childhood Ministry programs

- Design and implement Sunday morning programming for our modern and traditional service times.
- Connect with and serve families participating in Early Childhood Ministry on Wednesday evenings.
- Facilitate Milestone events pertaining to Early Childhood Programming
- Recruit and train volunteer leaders for Early Childhood Ministry
- Build parent programming to connect families to one another and Wayzata Community Church while encouraging them as parents.

Nurture Relationships...

- ...with our youngest participants at Wayzata Community Church.
- ...between our Nursery School and Wayzata Community Church with the help of the Wayzata Community Church Nursery School Director
- ...by overseeing the Early Childhood Ministry Board
- ...with our Children's Ministry Director and Family Ministry Team
- ...by attending full team meetings and Family Ministry team meetings

Organizational Relationships

- Reports to and evaluated by Director of Family Ministry
- Works closely with the Family Ministry Team
- Participates in both full team and program team meetings

Experience and Education

- A faith-anchored life and willingness to understand and appreciate the need for relevant Bible-based education to serve the faith journeys of young children and their families.
- Bachelor's Degree in Education or comparable experience

- Comfort with Wayzata Community Church's mission of inclusion and celebration of its diversity of faith philosophies

Key Attributes

- Deep passion for children and families in the early childhood age bracket (0-5)
- Love of teaching and educational formation
- Demonstrated skills in connecting with children and families and understanding this unique stage of life and family
- Ability to self-start and see projects through to completion without much direction.
- Ability to communicate clear, directly and tactfully to support team objectives
- Eagerness to participate in a collaborative work environment
- Ability to build relationships and teams to further the ministry at WCC

Preferred

- An understanding of the challenges and joys of parenting and family life at this stage
- Church or nonprofit work or volunteer experience
- Demonstrated ability to build teams of volunteers